

**POLICIES** 

# LEARNER HANDBOOK

Adult Matric





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## 1. Introduction

UCT Online High School is an online high school offering a CAPS curriculum with National Senior Certificate (NSC) examinations for high school learners. In addition, UCT Online High School offers an Adult Matric Preparation Programme for adult learners aged 21 years and older.

This Adult Matric Learner Handbook provides an overview of the rules that all Adult Matric learners will be expected to comply with during their time at UCT Online High School. This Handbook should be read together with UCT Online High School's Programme Terms & Conditions and the handbooks available on the Handbooks page of UCT Online High School's website.

This handbook may be reviewed, amended or updated at any time. Any changes made to this Handbook will come into effect from the date that the amended Handbook is made available on the UCT Online High School website.

UCT Online High School has made every effort to ensure the accuracy of the information in our handbooks. However, we reserve the right at any time, if circumstances dictate, to:

- (i) make alterations or changes to any of the published details of the substance and opportunities on offer or;
- (ii) add to or withdraw any of the provisions, and opportunities on offer.

Adult Matric learners are given every assurance that changes will only be made as and when appropriate and you will be fully informed as soon as possible.



# 2. Welcome

Welcome to UCT Online High School! We are excited that you have chosen UCT Online High School as your home for learning, and we look forward to sharing this learning experience with you.

UCT Online High School takes great pride in ensuring that each member of the learning community benefits from a rich and memorable experience. Navigating the learning experience presents so many opportunities, but will also present challenges for the community. We believe that challenges are a natural part of the learning process. At UCT Online High School we aim to equip each member of the learning community accordingly.

This is your Adult Matric Learner Handbook. In this handbook you will find important information regarding the learning experience at UCT Online High School and key rules that apply to it. We expect that every member of the learning community familiarises themselves with the rules contained in this handbook to ensure that we all take the necessary responsibility for upholding the strength and richness of the learning experience.

Please do take the time to read through this handbook carefully. If anything is unclear, please do not hesitate to contact your Support Advisor.

Wishing you all of the very best with your learning experience journey!



# 3. Definitions

- Assessments: Assignments in the academic module components. These
  include Test Your Knowledge, Mastery checks, and external
  Examinations. Assignments provide evidence of learning for the Adult
  Matric learner to inform feedback in relation to improving learning.
- 2. **Submission:** An Adult Matric learner's completed assignment provided for learning review, self-assessment and/or automated marking.
- 3. **Subject:** A subject within a programme offered by UCT Online High School e.g. Mathematics.
- 4. Academic Module: A subject-specific course.

# 4. General rules on application and admission

- All applications are subject to UCT Online High School's Admissions
   Policy and its prescripts.
- All applications for admission to UCT Online High School must be completed online by following the relevant links on the website.
- Applicants to UCT Online High School must ensure that they provide all the required information identified during the application process.
- Applicants understand that the submission of an application does not automatically guarantee or entitle the applicant to be offered a place of study at UCT Online High School.



# 5. General rules on enrollment

#### 5.1. Requirements for enrollment

- Applicants must meet the conditions for admission into a programme in order to be enrolled as Adult Matric learners.
- Any conditions set out in the conditional offer must be adhered to.
- The applicant must have a current email account, access to a computer, smartphone, webcam and, the internet
- Adult Matric learners admitted to UCT Online High School must be familiar with using, and have adequate access to, a computer and the internet as they need to be able to read documents in Adobe PDF Reader, view Google Slides, and read and create documents in Google Docs and Microsoft Word. In addition, Adult Matric learners will need to view the video lectures, resources and activities available in the curriculum. Applications are available for download:
  - Adobe Reader: https://get.adobe.com/reader/?promoid=BUIGO
- Adult Matric learners are required to use Google Chrome as their internet browser when accessing the UCT Online High School Campus. This browser can be downloaded from the following website: https://www.google.com/intl/en/chrome/browser/
- UCT Online High School will, from time to time and through the appropriate channels, stipulate the software that all Adult Matric learners must have access to. It is the Adult Matric learner's responsibility to ensure they have access to the software required, and must familiarise themselves with the software. UCT Online High School may also stipulate that additional software and resources are required for certain programmes.
- Adult Matric learners are obliged to source and obtain access to the necessary software and resources required for programme completion at their own cost.



- Adult Matric learners are responsible for ensuring that the services that
  may be used as part of their programme delivery (such as Google search
  engine, Google Suite and YouTube) are available in their particular
  jurisdiction.
- UCT Online High School will not be held liable for any consequences of the use of such software or resources. UCT Online High School does not sponsor or endorse, nor is it affiliated with, the entities responsible for software and resources unless expressly stated otherwise – these are simply programs chosen for their global use patterns and effectiveness for the programme outcomes.
- UCT Online High School may change the programme requirements for a particular programme at any time by advising Adult Matric learners through the UCT Online High School Learner Portal and/or by email.

#### 5.2. School email account

- Enrolled learners will be issued with a uct online high school email account. This account is to be used solely for the purposes of an Adult Matric learner's learning experience.
- Adult Matric learners must take responsibility for checking their UCT
  Online High School email account daily for communications sent to
  them. Adult Matric learners are not permitted to use a personal
  (non-school domain) email address to communicate with any member
  of the UCT Online High School community as an enrolled Adult Matric
  learner.
- UCT Online High School has the right to monitor all communications and activity that is conducted under the UCT Online High School Campus email domain.
- UCT Online High School has the right to share UCT Online High School learner email addresses with third-party proprietors only in instances where this is operationally necessary or benefits the learning experience.



#### 5.3. Programme durations

Adult Learners will be enrolled in a programme with a targeted ASC exam sitting. The minimum length of time a learner can be enrolled, prior to the ASC exams is 3 months. The maximum length of time a learner can be enrolled in a programme is 18 months. After which they can choose to join the programme that is targeting the following ASC exam sitting.

#### 5.4. Pausing enrollment

- Adult Matric learners can choose to pause their enrollment (and tuition)
  at any stage during the programme. Adult Learners can pause their
  subscription for a month. They can extend their paused period once the
  first month has lapsed.
- Adult learners need to inform UCT Online High School of their decision to pause their subscription.

#### 5.5. Cancellation of enrollment

- Where an Adult Matric learner wishes to cancel their enrollment at UCT
   Online High School, this must be raised with their Support Advisor.
- The Adult Matric learner will be required to inform the Support Advisor, in writing, from the email address we have on record, regarding their intention to cancel and the reason for this.
- A cancellation of enrollment may have fee implications. These fee implications are clarified in the Adult Matric Fees Handbook available on the school's website.

#### 5.6. Rules relating to fees

 By accepting an offer to study at UCT Online High School, the Adult Matric nominated fee payer agrees to pay all fees associated with the Adult Matric learner's programme by the stipulated deadlines.



- Failure to pay outstanding fees by the stipulated deadlines may result in the Adult Matric learner's access to, and participation in, their programme being suspended or cancelled.
- No results or letters confirming attendance or completion of programme components will be issued while fees remain outstanding. More detailed information with regard to fees is contained in the Fees Handbook.

#### 5.7. Change of curriculum

- Adult Matric learners are required to review their enrolment on the UCT
   Online High School Campus to ensure accuracy.
- Where an Adult Matric learner requires a change in their curriculum (subject or bundle) due to an administrative error, they must notify their Support Advisor within 10 days of enrollment.

# General rules on programme delivery

#### 6.1. Relationship with Examination Bodies

 All programmes are designed and developed according to the specifications and standards of the relevant examining body, as well as the standard Curriculum and Assessment Policies. The delivery of the programme is administered by UCT Online High School.

#### 6.2. Language of Instruction

 English is the language of instruction and administration for all programmes offered through UCT Online High School. All programme work that is required for assessment purposes must be written in English, unless otherwise advised. This includes posts made on the discussion forum.



#### 6.3. UCT Online High School Campus

Each programme is delivered over a specified period, through the UCT
Online High School Campus, accessible using the "UCT Online High
School Campus" website link provided upon enrollment. All
programme-related documentation is provided in electronic format and
can be accessed through the UCT Online High School Campus.

#### 6.4. Communications

- Adult Matric learners may receive communication by telephone, email, WhatsApp or text message from UCT Online High School representatives for programme administration and related purposes, including reminders of assignments and payments due, or other information related to registration, the Adult Matric learner terms and conditions or this learner handbook.
- By accepting admission at UCT Online High School, Adult Matric learners agree and consent to receipt of such communications (although they may opt-out of any generic marketing communications that are unrelated to programme administration, at any time, through the supplied opt-out mechanism on the website).

#### 6.5. Access to UCT Online High School Campus

- Upon Adult Matric learners' final enrollment for a programme, a profile
  will be set up for them in the UCT Online High School Campus (or, if they
  already have a profile, they will use their existing profile for the new
  programme). If an Adult Matric learner is suspended from participation
  in a programme (for non-payment of fees or any other valid reason), UCT
  Online High School may suspend access to that Adult Matric learner's
  profile on the UCT Online High School Campus.
- Please note that access to the curriculum presented by UCT Online High
   School will only be available on the selected start date. A learner will



receive correspondence with the associated login details prior to this date however, content release will only occur on the specified start date.

#### 6.6. Permitted use

• Only Adult Matric learners who are enrolled for a programme may participate in that programme. Adult Matric learners may not divulge their username or password to any other person, may not permit any other person to participate in the programme on their behalf, and may not impersonate any other person in dealing with UCT Online High School or access the UCT Online High School Campus by using another user's username and password. If a learner forgets their username or password, UCT Online High School will only take steps that it regards as secure to ensure that the learner regains access to their profile.

#### 6.7. Prohibited use

Adult Matric learners are prohibited from doing the following:

- Making available copies of the programme content on a network server or web server for use by others.
- Using, displaying or otherwise making available the programme content, or any other materials, in an electronic format that enables it to be downloaded or distributed to any third party via mobile devices or shared in any peer-to-peer or similar file sharing arrangement, or by any other means.
- Sublicensing, reselling, renting, lending, assigning, ceding, donating or otherwise transferring or distributing the programme content or the rights granted under the learner terms and conditions or this learner handbook.
- Reverse engineering, decompiling, or disassembling any software that is contained within programme content or on the UCT Online High School Campus.



• Removing any notice of copyright, trademark or other proprietary right from any place where it is on or embedded in the programme content (an example of this would be to edit the IPTC data).

#### 6.8. Adult Matric learner responsibility

- Adult Matric learners must contact UCT Online High School immediately if they experience any unauthorised use of their profile details.
- Adult Matric learners accept that they are responsible for the
  consequences of their use of their profile in the UCT Online High School
  Campus, and for maintaining it and all information on it. UCT Online
  High School takes security seriously, but as the user, learners accept all
  the risks of any unauthorised access that could occur regarding their
  information.

#### 6.9. Access disputes

If there is a dispute as to who has the right to operate a profile in the UCT
Online High School Campus, UCT Online High School may deny access
to the profile pending the outcome of the dispute to its satisfaction,
and/or transfer the profile to the party claiming a right to it if UCT Online
High School is satisfied that the profile was registered on behalf of that
party.

#### 6.10. Platform capability

• The UCT Online High School Campus may not be fully compatible with mobile devices, including smartphones and tablets. To access and participate effectively in the UCT Online High School Campus, Adult Matric learners require access to a desktop computer or a laptop computer. Adult Matric learners will be required to meet the cost of internet access themselves and of any upgrades that are required to their computer or mobile device.



#### 6.11. External websites

- UCT Online High School is not responsible for technical support for any
  external websites. Programmes that require Adult Matric learners to use
  external websites do so to achieve the best learning outcomes. If learners
  have any queries relating to external websites, they are required to
  contact the support services of the relevant websites directly (although
  they may request assistance from their Success Team through the UCT
  Online High School Campus).
- UCT Online High School will not be liable for any costs, claims or damages that learners may suffer as a result of their use of, or failure to access, any external website.

#### 6.12. Student Success Team

- The Student Success Team is the primary contact team for Adult Matric learners during a programme.
- Adult Matric learners will be supported by a Support Advisor during the programme, who will ensure that they have access to programme materials, and are supported and well informed about programme happenings.
- Support Advisors will be available during working hours (8 am 5 pm SAST) Monday - Friday by email and WhatsApp.

#### 6.13. Technical Support Officers

 Technical Support Officers are available to Adult Matric learners to handle any technical-related queries that Adult Matric learners may experience during a programme presentation. These team members are on hand to offer general support related to Adult Matric learners' specific programme, and will be available during working hours (8 am - 5 pm SAST) Monday - Friday by email and live chat.



#### 6.14. Programmes

• Each of the programmes that UCT Online High School offers are examined and delivered according to the curriculum and specifications of the relevant examination body. Certification upon successful completion of the final year of study is awarded by the examination body once all the requirements have been met. Unless otherwise stipulated, UCT Online High School does not issue certification for any programmes.

# 7. General rules on assessments & examinations

The UCT Online High School Adult Matric programme includes continuous auto-graded assessments, self-assessments and the external examinations set by the examination body. Examinations set by the examining body must take place at a physical venue.

# 8. Examinations and summative assessments

#### 8.1. Examinations

 Examinations are classified as a summative form of assessment for a subject and programme. Unless stipulated otherwise, each subject and programme requires learners to write a prescribed number of examinations. Adult Matric learners must take part in all examinations as required by their individual subjects and programme.



#### 8.2. External Examination fees

• The tuition fees are not inclusive of external examination fees levied by the examining body. The schedule of fees for examinations are released annually and will be made available to fee payers.

#### 8.3. Examination body

• UCT Online High School does not set external examinations for subjects and programmes. All eternal examinations are set by the examination body for the subjects and programmes a learner is enrolled for.

#### 8.4. Writing external examinations

 All external examinations set by the examination body are written at physical venues. External examinations are written under proctored conditions. Adult Matric learners are entirely responsible for the arrival at the allocated examination venue according to the date(s) and time(s) stipulated on the examination timetable.

#### 8.5. Marking of external examinations

 UCT Online High School does not mark external examinations for subjects and programmes. Unless stipulated otherwise, all external examinations are marked by the examination body for the subjects an Adult Matric learner is enrolled for.

#### 8.6. External Examination timetables

 External examination timetables are devised, set and disseminated by the examination body for the subjects an Adult Matric learner is enrolled for. These timetables are released according to deadlines of the respective body. UCT Online High School holds no responsibility or influence over the external examination timetables.



#### 8.7. External Examination rules

 Rules regarding all facets of examinations are set by the examination body for the subjects and programmes. These rules will be provided to Adult Matric learners and must be adhered to. Any failure to adhere to these external examination rules will be dealt with in accordance with the prescripts set out by the examination body. UCT Online High School may be required to institute further sanctions at the direction of the respective body.

#### 8.8. External Examination attendance

• It is the Adult Matric learner's sole responsibility to ensure attendance at an external examination that has been registered for. UCT Online High School bears no responsibility should an Adult Matric learner fail to attend an examination and the implications thereof.

#### 8.9. Special arrangements

 The classification of special arrangements and the associated protocols are determined by the examination body. Where special arrangements are required, the rules and protocols of the examination body must be followed.

#### 8.10. External Examination rewrites

• The rules and protocols relating to the rewriting of external examinations are determined by the examination body and must be adhered to.

### 8.11. Programme results

 An Adult Matric learner's external examination / final result or programme status is subject to the assessment policies of the examination body.



#### 8.12. Timing of programme results release

 The timing of the results for any summative assessments is determined by the respective recognition / examination / awarding / accreditation body. UCT Online High School cannot be held responsible for any implications associated with any delays in this respect.

# 9. Certification

## 9.1. Certification / Statement of Results

 Any certificates or statement of results will be issued by the relevant examination body in accordance with their rules, unless stipulated otherwise, and only where the awarding requirements have been met.

# 9.2. Wording and format of the certificate / statement of results

• The wording, format and branding of the certificate is determined by the examination body. No changes can be made to the standard format or wording of a certificate or statement of result(s) for any reason.

# 9.3. Name appearing on the certificate / statement of results

 The legal name of the Adult Matric learner will appear on the certificate / statement of results.

#### 9.4. Duplicates and reprints

 The rules and procedures regarding duplicates and reprints of certificates are determined by the respective examination body, including any associated fees for such services. UCT Online High School cannot, in any way, waive or amend any of these rules or procedures.



## 9.5. Digital Certificates

 No digital copies of certificates / statements of results are issued for programmes.

# 10. Rules on conduct for learners

#### 10.1. Academic conduct

- Adult Matric learners are expected to commit themselves to the principles of academic integrity in all of their academic work.
- Adult Matric learners may not intentionally or unintentionally make use
  of another person's work (defined as plagiarism) without providing
  reasonable and appropriate credit to the author or source of the work.
- Adult Matric learners may not submit in whole or in part the academic work of another learner as their own.
- Adult Matric learners may not ask or acquire the services of another person or persons to complete, in whole or in part, any of their academic work and submit it as their own.
- UCT Online High School provides support and information in the UCT Online High School Campus on how to avoid plagiarism and guidelines on adherence to academic conduct.
- It is important that Adult Matric learners take responsibility for their own academic work.
- UCT Online High School may employ the use of plagiarism detection software to review academic work for integrity and to identify cases of plagiarism, for review.
- An Adult Matric learner found guilty of committing plagiarism, whether intentionally or unintentionally, and irrespective of the degree to which the work is plagiarised, will face disciplinary action and appropriate sanction.



#### 10.2. Offensive content

- To the extent that any person is harmed by an Adult Matric learner's comments, UCT Online High School shall not be held responsible for the Adult Matric learner's behaviour, and Adult Matric learners hereby release UCT Online High School from and indemnify UCT Online High School against any such liability.
- Adult Matric learners agree to abide by the provisions of the Terms of Use on UCT Online High School's website with respect to acceptable use policies, especially in relation to offensive conduct.
- In addition, Adult Matric learners undertake not to use UCT Online High School services to promote any business or enterprise, unless permitted to do so by a representative of UCT Online High School, or unless this forms part of a programme requirement.

#### 10.3. Channels for complaints

- UCT Online High School will seek to address, wherever reasonably possible, all complaints in a mutually beneficial and satisfactory manner.
- All Adult matric learner complaints must be submitted by email to the Support Advisor.
- It is expected that both Adult Matric learners, and UCT Online High School and its staff will conduct themselves in an appropriate and courteous manner when managing complaints.
- Adult Matric learners may be requested to submit supporting documentation to assist UCT Online High School with the investigation of a complaint.
- Once a complaint has been fully investigated and due process followed, a course of action will be determined by UCT Online High School.
- If a mutually-satisfactory outcome, course of action, or conclusion cannot be reached through the complaints procedure, or any other kind of dispute arises between UCT Online High School and the Adult Matric learner and it is agreed that this will be resolved individually, without resort to any form of class action, and to the extent compliant with



- applicable law, exclusively by a court of competent jurisdiction located in South Africa.
- UCT Online High School's right to apply to a competent court for relief should its intellectual property rights be violated or threatened, or where otherwise appropriate to obtain urgent, injunctive or equitable relief, is not restricted by these rules.

#### 10.4. UCT Online High School policies

Adult Matric learners are expected to familiarise themselves with all UCT
 Online High School policies and procedures provided to them, and to comply with all of their contents.

# 11. Curriculum Plan Rules

Adult Matric learners who are enrolled in the Adult Matric programme need to have their curriculum structured in line with the Adult Matric programme requirements. Adult Matric learners who successfully complete the programme, including the final Adult Matric examinations, may be awarded the South African Amended Senior Certificate (ASC). The ASC is a qualification that is awarded to Adult Matric learners by the Department of Basic Education after passing their Adult Matric examinations. It is equivalent to the current CAPS aligned; National Senior Certificate (NSC) for high school learners.

#### 11.1 Subjects on Offer

UCT Online High School for Adult Matric offers the following subjects that Adult Matric learners can use to select their subject combination.

- A. English Home Language
- B. Afrikaans First Additional Language
- C. IsiXhosa First Additional Language
- D. Mathematics



- E. Maths Literacy
- F. Business studies
- G. Economics
- H. Geography
- I. History
- J. Physical Sciences (requires Mathematics)
- K. Life Sciences

## 11.2 Subject Selection

To qualify for an Amended Senior Certificate, it is compulsory to complete six subjects, two of which must be a Home Language and a First Additional Language. The six subjects do not have to be written in one sitting, but an Adult Matric learner needs to pass all six subjects to be awarded the Amended Senior Certificate (ASC) qualification.

To gain admission to a university in South Africa with an Amended Senior Certificate (ASC), you'll need to meet specific admission criteria, which can vary depending on the university and the program you are interested in. Here are some general guidelines:

- Passing Grades: Typically, universities require you to pass with certain minimum grades. Most commonly, this includes passing:
  - At least three subjects at 40% or higher, one of which must be an official language at Home Language level.
  - Two additional subjects at 30%, one of which must be an official language at First Additional Language or Home Language level.
  - A subminimum of 20% in the sixth subject.
- Bachelor's Pass Requirements: For more competitive programs or for bachelor's degree studies, universities often require what's known as a Bachelor's Pass. This usually means higher performance in your matric subjects, sometimes requiring a pass of 50% or more in four subjects.



- Specific Subject Requirements: Certain university programs may have specific subject requirements. For example, engineering or medical faculties usually require you to have passed subjects like Mathematics and Physical Sciences with higher marks.
- National Benchmark Tests (NBTs): Some universities also require the National Benchmark Tests. These assess academic readiness for university study and may be used to complement your ASC results.
- Additional Requirements: Universities might consider other factors such as extracurricular activities, leadership roles, and personal statements, especially for competitive programs.

It's important to check directly with the universities you are interested in for their specific requirements. University websites and admission offices can provide detailed information tailored to their application processes and standards.

#### 11.3 Subject and Bundle Changes

#### Subject changes

Adult Matric learners must choose their subject selection carefully taking into account their interests, passion, capabilities and post matric aspirations. Adult Matric learners are strongly advised to carefully choose their subjects which they must continue with until the end of the programme. Adult Matric learners can request a subject change by consulting with their Support Advisor.

#### **Bundle changes**

Adult Matric learners can request to upgrade or downgrade their bundle. All requests will be at the discretion of the Support Advisor.

#### 11.4 First Additional Language Exemption



As indicated above, Adult Matric learners need six subjects which includes two official languages offered at Home Language level and First Additional Language level. Unlike the NSC for high school learners, the Amended Senior Certificate does not make provision for a First Additional Language exemption. This means that all the Adult Matric learners must offer two official languages to qualify for the Amended Senior Certificate.

# 12. Learner discipline

UCT Online High School believes that collaboration and engagement are vital towards cultivating a rich learning experience that is both stimulating and safe for all members of the learning community. We recognise that education is our shared responsibility and as such, it is a process that must involve intentional partnerships between the school and Adult Matric learners.

To support the best interests of the learning community, all engagements, regardless of participants, medium, channel, or format, must be conducted in a healthy and constructive manner as explained hereinbelow.

#### **Adult Matric learners must:**

- 12.1 Ensure that all information provided to UCT Online High School is true and accurate.
- 12.2 Inform UCT Online High School timeously of any changes to your personal information.
- 12.3 Comply with any reasonable instruction issued by an authorised staff member of UCT Online High School.



- 12.4 Comply with all rules and policies of UCT Online High School, both available on the Handbooks page of the website, and including those relating to copyright and intellectual property.
- 12.5 Refrain from making any unauthorised use of the name of UCT Online High School, its logo, or any other materials that can be identified as belonging to UCT Online High School.
- 12.6 Familiarise yourself with all procedures relevant to your status as a learner at UCT Online High School (for example, procedures relating to learner complaints), and abide by these.
- 12.7 Refrain from behaviour or activities that would hamper or obstruct the work of UCT Online High School or the learning and overall academic experience of learners at UCT Online High School.
- 12.8 Refrain from any behaviour or activity with a learner or staff member that could constitute corruption, such as the acceptance of any reward or compensation for taking part in an unlawful action.
- 12.9 Make use of UCT Online High School's online platforms only for their intended purposes.
- 12.10 Take responsibility for your learning and pay attention to the requirements of your subjects and relevant programme(s).

#### Unacceptable behaviour

In order to support and facilitate a safe learning environment, Adult Matric learners are expected to treat all members of the learning community with respect and dignity. The following behaviour will not be accepted from any Adult Matric learner:



- 1. Use of offensive language, expletives, derogatory or profane language, or generally demonstrating intolerant or tempestuous conduct.
- 2. Confrontational, disrespectful, intimidatory and discriminatory behaviour.
- 3. Victimising or bullying others, including staff.
- 4. Making threats or threatening to harm or injure.
- 5. Abusive, persistent or threatening emails, texts, written communication or communications on social media platforms.
- 6. Defamatory, offensive or derogatory comments or communications in whatever form.

## **Disciplinary action**

UCT Online High School will, at all times, retain the right to bring disciplinary action and impose appropriate sanction against any Adult Matric learner who behaves in an unacceptable manner as described hereinabove.

# 13. Intellectual property

- Except where expressly stated to the contrary, any and all content contained on the website or on the UCT Online High School Campus or otherwise provided to learners by UCT Online High School is owned by or licensed to UCT Online High School and UCT Online High School asserts, and UCT Online High School reserves all of its rights in this regard. Adult Matric learners may not disseminate UCT Online High School content on any platform or in any medium except on the UCT Online High School Campus.
- Adult Matric learners agree and consent that UCT Online High School and the
  examination body applicable to the Adult Matric learner's programme are
  entitled to use (at their discretion) all content shared by the Adult Matric
  learner on the UCT Online High School Campus for internal research and



- development, quality assurance, programme improvement and non-commercial purposes.
- Adult Matric learners may share their own content, including assignments, with UCT Online High School, teachers, the Student Success Team, and fellow learners.
- Adult Matric learners retain all intellectual property rights in, and are responsible for, the content that they share.
- It is the responsibility of Adult Matric learners to ensure the proper protection of their intellectual property.